

CONSTITUTION OF THE LIBERAL PARTY OF CANADA (ONTARIO)

As amended at the LPC(O) Annual General Meeting of May 7, 2006



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ARTICLE I - DEFINITIONS

In this Constitution:

- (a) "LPC" means Liberal Party of Canada;
- (b) "LPC(O)" means Liberal Party of Canada (Ontario);
- (c) "OYL" means Ontario Young Liberals;
- (d) "OLP" means Ontario Liberal Party;
- (e) "OWLC" means Ontario Women's Liberal Commission;
- (f) "Constituency Association" means a federal Liberal Association in an electoral district in Ontario.
- (g) "APLCO" means Aboriginal People's Liberal Commission of Ontario.

ARTICLE II - OBJECTS

The objects of the Liberal Party of Canada (Ontario) shall be:

1. To advocate and support Liberal political principles;
2. To advance the interests of and participate as a member of the Liberal Party of Canada;
3. To develop and determine policy;
4. To organize LPC(O);
5. To promote the election of Liberal candidates in Ontario to the Parliament of Canada; and
6. To respect the principle of equal division between men and women in the structure and operations of the Liberal Party to the greatest extent possible.

ARTICLE III - MEMBERSHIP

The following shall be members of LPC(O):

- (a) Members in good standing of each Constituency Association;
- (b) Members of LPC(O) pursuant to Article IV hereof;
- (c) Members of Women's Liberal Associations or Clubs in Ontario officially recognized by the OWLC and LPC(O); provided LPC(O) may refuse or revoke recognition of any women's clubs or associations where the OWLC Constitution provisions relating to member's clubs have not been complied with;
- (d) Members of Ontario Young Liberal Student Clubs or Constituency Clubs recognized both by the OYL and the LPC(O), provided LPC(O) may refuse or revoke recognition of any OYL Clubs when OYL constitutional provisions relating to member clubs have not been complied with;
- (e) Members of the House of Commons elected from Ontario constituencies and Members of the Senate from Ontario, who are members of the National Liberal Caucus ("Caucus"), and former Caucus Members residing in Ontario, provided that they were members of Caucus at the time they ceased to be Members of parliament or Senators. For the purposes of this provision, a former Speaker of the House of Commons or Senate shall be considered to have been a members of Caucus throughout the time that he or she held such office, if he or she was a member of Caucus immediately prior to his or her election as Speaker.
- (f) Liberal Privy Councillors who reside in Ontario;
- (g) Members of any other federal Liberal organization in Ontario officially recognized by LPC(O).
- (h) Members of the Aboriginal Liberal Associations or Clubs in Ontario officially recognized by the APLCO and LPC(O) provided LPC(O) may refuse or revoke recognition of any Aboriginal Liberal Associations or Clubs when APLCO constitutional provisions relating to member associations have not been complied with.

ARTICLE IV - MEMBERSHIP - APPLICATIONS, FEES AND CARDS

1. The LPC(O) shall be open to all persons who desire to support the Party and who wish to be known as Liberals. To this end, any person of the age fourteen (14) or over shall be eligible for membership in the Party without discrimination based on race, nationality, ethnic origin, colour, religion, sex, sexual orientation, age, or

mental or physical disability if that person:

- (a) is ordinarily resident in Ontario;
- (b) confirms that he or she subscribes to and supports Liberal political principles by properly completing a membership application form in the prescribed form or by fully completing an online application at the LPC website or the LPC(O) website;
- (c) pays the prescribed fee;
- (d) is not a member of any other federal political party;
- (e) does not hold membership in more than one federal Liberal Constituency Association; and,
- (f) complies with the constitutionally determined membership requirements of LPC(O) and of the Association or organization to which such person desires membership

2. An applicant may apply for membership in a Constituency Association, OYL, OWLC, or APLCO club (hereinafter referred to as "Local Organization") to which such membership applies by:

- (a) paying the applicable membership fee,
- (b) properly completing an application in the prescribed form or by fully completing an online application at the LPC website or the LPCO website,
- (c) where the applicant has properly completed an application in the prescribed form, by submitting the form to the membership secretary of the Local Organization or to the Secretary of LPC(O), and
- (d) submitting the applicable membership fee in accordance with this Article IV.2.

When applying online for membership, the applicant shall submit the applicable membership fee to the Secretary of LPC(O). During a leadership contest or a nomination period, the applicant shall submit the applicable membership fee to the Secretary of LPC(O). At any other time, an applicant, who applies for membership by completing the prescribed form, may submit the membership fee to the secretary of the Local Organization or to the Secretary of LPC(O).

The Secretary of LPC(O) or his or her designate shall verify that the applicant complies with the requirements for becoming a member of LPC, LPC(O) and the Local Organization which are contained in the LPC Constitution, the LPC(O)

Constitution and the Rules of Membership and Procedure the Constitution of the Local Organization and where applicable the Constitution of the OYL, OWLC or APLCO.

3. If the applicant complies with all of the requirements for membership in the Local Organization LPC(O) and LPC, the individual shall become a member of the Local Association effective as of the later of (i) the time when LPC(O) receives the duly completed membership application form or LPC(O) receives notice (by operation of the LPC website or the LPC(O) website that the applicant has fully completed his application for membership online and (ii) the time when the applicable membership fees are submitted to the appropriate person in accordance with Article IV.2.
4. (a) Unless the individual fully completes his or her application for membership online, the individual must apply for membership by completing the membership application form prescribed by the Executive Board of LPC(O) from time to time. The Executive Board may adopt provisions for the distribution of such forms.

(b) Notwithstanding the foregoing, applications for membership in the OYL, the OWLC may be in such other form as those bodies may approve, provided that:
 - (i) all of the information required on the LPC(O) form approved by the Executive Board is included thereon,
 - (ii) a copy of each membership form is received by LPC(O) and
 - (iii) that the original of each membership form is retained by the OYL or the OWLC, as the case may be and made available to LPC(O) as required.
5. (a) A Local Organization may authorize one or more of the following classes of membership:
 - (i) regular,
 - (ii) youth, or
 - (iii) senior.
(b) There shall be a minimum annual membership fee of \$1.00 which shall apply to each Local Organization other than a Constituency Association.

(c) The following minimum and maximum annual membership fees shall apply to Constituency Associations:

<u>Class</u>	<u>Minimum</u>	<u>Maximum</u>
Regular	\$10.00	\$25.00
Senior	\$ 5.00	\$10.00

Youth \$ 5.00 \$10.00

Where a Constituency Association offers family memberships, the membership fee for a family membership shall be double the membership fee applicable to regular members.

This Article IV.5(c) shall apply to each Constituency Association effective as of the first Annual General Meeting of the Constituency Association on or after July 2, 2006.

- (d) Each Constituency Association shall charge the same annual membership fee to all members in the same class of members of the Constituency Association.
 - (e) A Constituency Association may change its membership fees only at its Annual General Meeting and only after giving thirty days written notice to all members and to the Secretary of LPC(O) of its intention to change the fees. A Constituency Association shall not be allowed to change its fees at a meeting other than its Annual General Meeting. A Constituency Association shall not be allowed to change its fees at an Annual General Meeting if that Annual General Meeting takes place during a leadership contest or during a nomination period.
 - (f) The Executive Board may from time to time prescribe rules:
 - (i) defining when a leadership contest commences and ends for the purpose of the provisions of this Constitution,
 - (ii) defining when a nomination period commences and ends for the purpose of the provisions of this Constitution,
 - (iii) providing for processing fees to be remitted to LPC(O) for processing membership application forms or online membership applications,
 - (iv) providing transitional rules so that an individual who is a member of LPC(O) and a Local Organization at a time when his or her category of membership is repealed remains a member of LPC(O) and the Local Organization until the time at which his or her membership would otherwise expire if that individual does not renew his or her membership prior to that date.
 - (g) OYL Student Clubs shall not be subject to processing fees for processing membership application forms or online membership applications.
- 6.
- (a) Where the secretary of LPC(O) receives the membership application form, he or she shall forward the Local Organization's copy, to the membership secretary of the Local Organization as soon as practicable.
 - (b) Where the membership secretary of a Local Organization receives the

membership application form, he or she shall forward it, with the date of receipt noted thereon, to the secretary of LPC(O) as soon as practicable.

7. An official membership card shall be issued by LPC(O), bearing the name of the Local Organization in which the membership is held.
8.
 - (a) Membership shall expire at midnight on December 31 of the year in which the membership is purchased, provided that, where an applicant becomes a member on or after October 1 of a given year, the membership will expire at midnight on December 31 of the following year.
 - (b) Multiple year memberships shall be permitted for a period of up to five (5) years in duration. Single year membership must be available in conjunction with this provision.
 - (c) Notwithstanding the foregoing, where the membership is in a student club of the OYL, the OYL may authorize a membership year of September 1 to August 31. In such cases, where an applicant becomes a member on or after April 1 of a given year, the membership will expire at midnight on August 31 of the following year.
9. Persons whose memberships have expired shall be immediate past members for a period of ninety (90) days from the expiry date of their membership.
10. If a member wishes to transfer his or her membership from one Constituency Association to another, he or she may apply to do so by submitting to the Secretary of LPC(O) a signed, written request to transfer the membership, along with a duly completed application form and the applicable membership fee required to join the new association.
 - (a) If the Constituency Association to which the member wishes to transfer is the one for the constituency in which he or she resides, the Secretary of LPC(O) shall approve the request, if satisfied that the member is, in fact, resident in the new constituency, or
 - (b) If the Constituency Association to which the member wishes to transfer is not the one for the constituency in which he or she resides, and the member is eligible to join the new Constituency Association pursuant to Article XII (4)(e) and the constitution of that association, the Management Committee of LPC(O) may, in its discretion, approve the request.
11. A member may resign his or her membership in a Local Organization by written notice to the Secretary of LPC(O). If such member resigns from a federal Constituency Association, such member may not then join another federal Liberal Constituency Association for a period of twelve (12) months following the date of such resignation, without the consent of the LPC(O) Management Committee.

12. The Executive Committee or the Executive Board of LPC(O), as the case may be, may, after due inquiry, suspend a member or dismiss a member for cause pursuant to Article IX of this Constitution.
13. (a) A member shall be removed from the membership list and shall be so notified if it is found subsequent to acceptance that the eligibility requirements of this Constitution are not met.
- (b) Any person who, in the previous five years, was a candidate for election to the House of Commons other than a duly nominated Liberal candidate or the Official Agent or Campaign Manager for any such candidate is not eligible to be a member of any Local Organization except by special resolution of the LPC(O) Executive Board, adopted by two-thirds of the members present and voting.
- (c) Any person who applies for membership in any Local Organization and who is refused admission as a member or who is removed from the membership for non-eligibility, shall be entitled to appeal such refusal. Such appeal shall be to the Management Committee of LPC(O), provided, however, that the Management Committee may refer the appeal to a Board of Arbitration for determination.
14. From time to time a Constituency Association may wish to honour a continuous long-standing member of the organization with an Honourary Life Membership. At no time shall more than two such appointments be made by any Constituency Association in a calendar year. Providing such Honourary Life Members are registered as such with the LPC(O), they shall be accorded all the rights and privileges of a member of the LPC(O). As Life Members they need not sign an annual membership and/or renewal form. Notwithstanding Article IV.5, the annual membership fee for Life Members shall be \$1.00. A person, other than a Life Member, may pay the annual membership fee on behalf of the Life Member.

ARTICLE V - OFFICERS, EXECUTIVE COMMITTEE & EXECUTIVE BOARD

Officers

1. The officers of LPC(O) shall be:
 - (a) The President;
 - (b) The Executive Vice-President;
 - (c) The Treasurer;
 - (d) The Secretary;
 - (e) The Vice-President of Policy;
 - (f) The Vice-President of Communications;
 - (g) The Vice-President of Organization.

Management
Committee

2. (a) There shall be a Management Committee consisting of the seven (7) Officers, the President of OYL, the President of the OWLC and the President of APLCO, and the six (6) Regional Presidents which may act between meetings of the Executive Committee. Any decision of the Management Committee shall be subject to the approval of the Executive Committee and a full report of the activities of the Management Committee shall be made at the beginning of each Executive Committee Meeting.
- (b) The President of each Commission may designate a single individual, who shall be that President's alternate for the duration of his or her term. A Commission President's alternate may, in the absence of the Commission President, attend meetings of the Management Committee and vote on behalf of his or her Commission President.
- (c) The Vice-President, Ontario, of the Liberal Party of Canada and the Co-ordinator of the Constitutional and Legal Affairs Committee shall be non-voting members of the Management Committee.

Executive
Committee:
Composition

3. The Executive Committee of LPC(O) shall consist of:
 - (a) The Officers and the immediate Past President of LPC(O);
 - (b) The six (6) Regional Presidents;
 - (c) Eighteen (18) directors, three (3) of which are to be elected for each of the six (6) regions at the Annual Meeting of the LPC(O). Each Director shall be elected in respect of each Area within a Region.
 - (d) The President, Executive Vice-President, Treasurer and Student Director of the OYL;
 - (e) The Executive Director of LPC(O) who shall be a non-voting member;
 - (f) The President of OLP;
 - (g) The Leader of LPC;
 - (h) The President of LPC;
 - (i) The Vice-President, Ontario, of the Liberal Party of Canada;
 - (j) The President, Executive Vice-President, Treasurer and Secretary of the OWLC;
 - (k) Committee Coordinators duly appointed under the provisions of this Constitution who shall be non-voting members.
 - (l) The President, Vice-President, Secretary, and Treasurer of the APLCO.
 - (m) The LPC(O) Representative to the LPC Standing Committee on Multiculturalism.

Executive
Committee:
Authority,
Meetings

4. (a) Subject to the decisions of the Annual Meeting and to the direction of the Executive Board, the Executive Committee shall have charge of the administration of the affairs of LPC(O) and may enact regulations respecting the redistribution of memberships, funds and debts where electoral district boundaries are altered, provided that all resolutions of the Executive

Committee shall require the support of a majority of the voting members thereof in attendance, and provided further, that the quorum shall consist of nine (9) voting members at all meetings;

- (b) The Executive Committee shall meet at the call of the President upon no less than seven (7) days notice unless an emergency is declared by the President, or upon fourteen (14) days written notice to the members of the Executive Committee signed by any four (4) members thereof.
- Officers' Duties
5. (a) The President shall preside over the Annual Meeting, meetings of the Executive Board, meetings of the Executive Committee, and meetings of the Management Committee;
- (b) The Executive Vice-President shall act in the absence of the President;
- (c) The Treasurer shall be responsible for the keeping of the books of record and of a bank account and shall present a written financial report at the Annual Meeting and at meetings of the Executive Board and the Executive committee;
- (d) The Secretary shall be responsible for preparing all notices of meetings of the Executive Committee, the Executive Board, and the LPC(O). The Secretary shall be responsible for preparing and circulating the minutes of the meetings of the Management Committee and the Executive Committee and the Executive Board of the LPC(O). The Secretary shall be responsible for the preparation and the maintenance of a list of the members of the LPC(O);
- (e) The Executive Committee has the power to direct Constituency Associations on matters arising from the redistribution of federal electoral district boundaries.
- Vacancies
6. In the event of a vacancy occurring in any offices of the President, Executive Vice-President, Treasurer, Secretary, Vice-President of Policy, Vice-President of Communications, Vice-President of Organization, Director, or Regional President within nine months after the conclusion of an Annual Meeting, the Executive Board may appoint a person to fill such vacancy until the next Annual Meeting, provided such appointment of a Regional President is not subject to any contrary provision of the constitution of the Region whose presidency is vacant. In the event that such a vacancy arises more than nine months after the conclusion of an Annual Meeting, the appointment may be made either by the Executive Committee or by the Executive Board.
- Executive Board:
Composition
7. There shall be an Executive Board consisting of:
- (a) The members of the Executive Committee including the committee

coordinators referred to under Article V.3(j), who shall be non-voting members of the Executive Board;

- (b) The President of each Federal Constituency Association in Ontario or such person as he or she may from time to time designate in writing;
- (c) The Chairperson of the Ontario Liberal Caucus of Members of Parliament or such other Member of Parliament as he or she may from time to time designate in writing;
- (d) Elected members of the National Executive of the LPC who reside in Ontario;
- (e) Twelve (12) Members of the Executive Board of the OYL, elected by the members of the Executive Board of the OYL, to serve from one Annual Meeting of the OYL to the next.
- (f) Ten (10) Members of the Executive Committee of the OWLC, elected by the members of the Executive Committee of the OWLC, to serve from one Annual Meeting of the OWLC to the next.
- (g) Ten (10) Members of the Executive Board of the APLCO, elected by the members of the Executive Board of the APLCO, to serve from one Annual Meeting of the APLCO to the next.

Executive Board:
Authority
Manage Affairs

8. The Executive Board shall have the following powers and responsibilities in addition to any others set forth in this Constitution:

(a) Subject to the decision of the Annual Meeting, it shall manage the affairs of LPC(O) and shall approve budgets and expenditures; it may authorize a remuneration up to \$10,000 for the President;

Delegate Authority

(b) It shall have power to delegate such authority and responsibilities as it sees fit to the Executive Committee;

Meetings

(c) It shall meet at least three (3) times per year at regular intervals, in three different Regions, and one of such meetings shall be held in conjunction with the Annual Meeting or Policy Rally of LPC(O). Meetings of the Executive Board shall be called by the Secretary upon the direction of the President or upon written direction of ten (10) members of the Executive Board. Notice of each meeting shall be given each member in writing at least thirty (30) days prior to the date of the meeting. If an election or Leadership Convention is called or there is an electoral emergency, the thirty (30) day notice requirement may be waived by one-half of the members of the Executive Board. However, the provisions of Article V.9 of this Constitution, with respect to material decisions, continue to apply.

- Recognition (d) It shall have power to refuse or grant recognition to the Liberal Federal Constituency Associations, and such other organizations as are referred to in Article III, paragraphs (c), (d), (g) and (h) of this Constitution;
- Rules, etc. (e) It shall have the authority to enact rules, regulations and procedures not inconsistent with this Constitution, including, with respect to all meetings held under the authority of this Constitution by Constituency Associations, recognized Clubs, APLCO Associations and Women's Associations with respect to the following:
- (i) the calling of meetings;
 - (ii) the eligibility to vote;
 - (iii) the conduct of meetings;
 - (iv) appeals from meetings; and,
 - (v) all other matters.
- (e.1) It shall have the power to pass policy resolutions, provided that notice in writing of the proposed policy resolution has been circulated to Riding Presidents in advance of any meeting where the resolution will be debated.
- LPC Convention Delegates (f) It shall have the authority to elect or select by election such delegates to meetings or conventions of the Liberal Party of Canada as may be chosen by the Executive of LPC(O) in accordance with the Constitution and Rules of the Liberal Party of Canada.
- LPC Committees (g) It shall have the authority to appoint representatives to Standing Committees of the Liberal Party of Canada. However, the representative to the LPC Standing Committee on Multiculturalism shall be elected by the delegates at each Annual Meeting to serve until the next Annual Meeting.
- Review of Executive Committee Quorum (h) It shall have the authority to review the actions of the Executive Committee.
- (i) Thirty (30) voting members shall constitute a quorum and all resolutions must be approved by a majority vote of all persons voting, excluding those who abstain from voting.
- Notice of Proposed Material Decisions 9. (a) Notice of any material decisions proposed to the Executive Board shall be provided in writing to all members of the Executive Board no less than thirty (30) days prior to the meeting of the Executive Board at which the material decision is to be made.
- (b) A material decision shall mean:
- (i) any budget or material financial decision;

- (ii) any policy resolution;
 - (iii) any enactment, amendment or revocation of the rules, regulations or procedures as authorized by the Constitution; and
 - (iv) any resolution of the Executive Board which has the same de facto consequences as an enactment or amendment or revocation of rules, regulations or procedures.
- (c) The proposer of any material decision that does not provide thirty (30) days written notice must establish to the satisfaction of the Executive Board, by a 75% vote of those present and voting, that exigent circumstances require the decision to be voted upon notwithstanding the lack of provision of such notice.
- (d) Upon a vote of 75% in favour of a finding of exigent circumstances in such a case, the proposed material decision may be put forward for full debate and such dispensation as the Board sees fit under its normal decision-making processes.

ARTICLE VI - COMMITTEES OF THE EXECUTIVE COMMITTEE

Policy
Committee:
Structure

1. There shall be a Policy Committee of the Executive Committee consisting of the Vice-President who shall act as chair and not less than 10 other members, such members to be selected so as to represent the various interests within LPC(O).

Policy
Committee:
Responsibilities

2. The Policy Committee shall be responsible for organizing the work of LPC(O) with respect to:
- (a) National Policy formation;
 - (b) Local Policy formation;
 - (c) Communication to the Liberal Parliamentary Caucus and Cabinet (where applicable), the viewpoint of LPC(O);
 - (d) Conducting accountability sessions of the Ontario Parliamentary Caucus with members of LPC(O); and
 - (e) The assembling of resolutions that may be passed by constituency associations, regions, Executive Board and resolutions passed by delegates at policy rallies and ensuring that all such resolutions are forwarded to the appropriate body for implementation.

Vice-President
of Policy:
Reports

3. The Vice-President of Policy shall submit a written report to the Annual Meeting reporting on action taken in each of its four (4) areas of responsibility, and report regularly to the Executive Committee and the Executive Board.

Communication
Committee:
Structure

4. There shall be a Communications Committee of the Executive Committee consisting of the Vice-President and not less than ten (10) other members appointed by the Vice-President with the approval of the Executive Committee.

The Committee shall elect a Vice-Coordinator and Secretary from amongst themselves and the Vice-President shall endeavour to appoint persons representative of the various interests within LPC(O).

Communication
Committee:
Responsibilities

5. The Communications Committee shall be responsible for organizing the work of the LPC(O) with respect to:
- (a) the regular LPC(O) newsletter;
 - (b) media contacts, publicity and promotion;
 - (c) special promotional events with the Party and Parliamentary Caucus and Cabinet (where applicable);
 - (d) local communications policy formation.

Organization
Committee:
Structure

6. There shall be an Organization Committee of the Executive Committee consisting of the Vice-President and not less than ten (10) other members appointed by the Vice-President with the approval of the Executive Committee. The Committee shall elect a Vice-Coordinator and Secretary from amongst themselves and the Vice-President shall endeavour to appoint persons representative of the various interests within LPC(O).

Organization
Committee:
Responsibilities

7. The Organization Committee shall be responsible for organizing the work of the LPC(O) with respect to:
- (a) preparing LPC(O) for election;
 - (b) working with ridings in organization preparations.

Constitution &
Legal Affairs
Committee

8. There shall be a Constitution and Legal Affairs Committee, which shall have the authority and responsibilities, described in this Constitution and whose Coordinator shall be appointed by the Executive Committee.

Committees of
the Executive
Committee

9. The Executive Committee may establish such additional committees from time to time as it deems necessary or desirable. Each Committee shall have a Coordinator. The Executive Committee shall have the following powers with respect to these Committees:
- (i) It shall appoint the Coordinator;
 - (ii) It shall set the terms of reference of the Committee;
 - (iii) It shall appoint the members, authorize the Coordinator to appoint the members or otherwise provide rules for the selection of members;
 - (iv) It may terminate the appointment of the Coordinator or of any or all of the members of the Committee; and
 - (v) It may disband the Committee.

The Executive Committee shall endeavour to appoint persons representative of the various interests within LPC(O) when appointing Committee Coordinators and members of committees and when authorizing others to appoint or select members

of committees

- Committee Meetings
10. Each Committee shall meet at the call of its Coordinator or upon the written request of at least four (4) members thereof made to the members of the Committee, or upon the request of the Executive Committee.
- Notice of Committee Meetings
11. Notice of each meeting of any Committee shall be sent to each member thereof at least seven (7) days prior thereto unless such notice is waived by one-half of the members of the Committee.
- Committee Reports
12. Each Committee shall present a written report at the Annual Meeting through its Coordinator, and report regularly to the Executive Committee and Executive Board.
- Arbitration Committee: Structure
13. (a) The LPC(O) Executive Committee shall appoint a Chair of the Arbitration Committee. After consultation with the Chair, the Executive Committee of LPC(O) shall appoint a Permanent Committee consisting of no less than ten (10) members and having due regard to regional representation. Boards of Arbitration shall be comprised of three members drawn from the Permanent Committee by the Chair of the Arbitration Committee or if necessary appointed ad hoc for a particular arbitration.
- Arbitration: Scope
- (b) The Board shall decide disputes arising with respect to:
- (i) election of delegates and officers and the admission of members in any Constituency Association or Constituent body of LPC(O) in the province, and
- (ii) any other matter as referred to it by the Management Committee, Executive Committee or Executive Board of LPC(O);
- Arbitration: Deposit; Time Limits; Procedure
- (c) Subject to any rules made pursuant to this article, a fee together with a written statement of complaint with full particulars, filed with the Secretary of the LPC(O), at the LPC(O) offices, within 72 hours of the events complained of, is required to invoke Article VI (13)(b). The fee, payable to the LPC(O) in the form of a certified cheque, cash or money order, as set from time to time by the Executive Board, is retained by the LPC(O) unless waived or reduced by the Board of Arbitration or the Management Committee. The 72 hour time limit may be extended at the discretion of the Board of Arbitration or the Management Committee.
- Arbitration: Appeals
- (d) If any person affected by a decision of the Board of Arbitration wishes to appeal that decision, that person may apply to do so by delivering a written notice setting out the particulars of the decision of the Board of Arbitration appealed from and the grounds for objection, along with a deposit. The deposit is payable to the LPC(O) in the form of a certified cheque, cash or money order, as set from time to time by the Executive Committee. The 72 hour time limit may be extended at the discretion of the President and the

Chair of the Arbitration Committee of the LPC(O).

With the written consent of the President and Chair of the Arbitration Committee of the LPC(O), an appeal may be made from the decision of the Board of Arbitration to the Executive Committee or its designates. The President and Chair of the Arbitration Committee of the LPC(O) shall decide whether the request for appeal merits an appeal and if the appeal is rejected, they shall render a decision with reasons within forty-eight (48) hours.

Appeals shall be heard by the Executive Committee or its designates who shall not hear matters of fact but shall only determine if the Constitution and Rules have been properly interpreted and applied by the Board of Arbitration.

Arbitration:
Rules

- (e) The Executive Board of LPC(O) may, from time to time enact rules for conducting Arbitrations and Appeals therefrom.

ARTICLE VII - ANNUAL AND GENERAL MEETINGS

Call of
Meeting;
Notice;
Authority

1. The Annual Meeting of LPC(O) shall be held each year at a time and place to be fixed by the Executive Board, the Executive Committee or in an electoral emergency the Management Committee, provided such date is no later than eighteen (18) months from the date of the prior Annual Meeting. The Executive Committee may direct the President to call a special meeting of LPC(O) upon ninety (90) days notice at any time for such purpose as it may consider advisable. Those eligible to attend and vote at a special meeting shall be selected in the same manner as those who may attend and vote at an Annual Meeting. If an election or a Leadership Convention is called or there is electoral emergency after the time and place for the Annual Meeting or a special meeting is fixed, the Management Committee may postpone the Annual Meeting or the special meeting for such reasonable period of time as is required to enable LPC(O) to participate in the election or Leadership Convention or to deal with the electoral emergency even if as a result of the postponement, an Annual Meeting is held more than eighteen (18) months after the prior Annual Meeting . However, an Annual Meeting shall not be postponed to a date more than 24 months after the prior Annual Meeting. The Annual Meeting or a special meeting may review, and by majority vote, amend or revoke any act or regulation passed, taken or made by the Management Committee, the Executive Committee or the Executive Board, provided such act shall not apply retroactively.

Notice

2. Notice in writing shall be sent at least ninety (90) days prior to the Annual Meeting to all persons entitled to attend as delegates, other than those to be elected under paragraph 3 (b), (c), (d), (e) and (f), and to the secretaries of all Constituency Associations and to the President and Secretary of all other organizations entitled to send delegates to the Annual Meeting.

- Representation
:
3. The following shall be entitled to attend as delegates and vote at the Annual Meeting:
- Presidents (a) The President of each Constituency Association and the President of each duly recognized OYL Constituency and student club;
- Constituency Association Delegates (b) (i) Eighteen (18) persons who shall be elected by each Constituency Association in Ontario, four (4) of the whom shall be be twenty-five (25) years of age or under. At least four (4) of the remaining persons shall be women over the age of twenty-five years, and at least four (4) of the remaining persons shall be men over the age of twenty-five (years). Where an OYL Association for the constituency is recognized by the Executive Board pursuant to Articles V.8.(d) and III.(d), members of that club shall be considered to be members of the Constituency Association for the purposes of notice of meeting, voting or standing for election for these positions.
- (ii) In the event that a general meeting of the Constituency Association has been held, and such meeting does not elect 18 delegates, the Constituency Association executive shall be empowered to fill the vacancies by ordinary resolution.
- OYL Delegates (c) Five (5) persons from each duly recognized OYL student club;
- OWLC Delegates (d) Two (2) persons from each Women’s Liberal Association or Club recognized by the Executive Committee of the OWLC and the Executive Board of LPC(O), one of whom shall be the President of the Association or Club;
- APLCO Delegates Alternates (e) Five (5) persons from each duly recognized APLCO association;
- (f) An equal number of persons described in paragraph (b), (c), (d) and (e) above shall be elected as alternates subject to the men, women, and youth requirements. Where a delegate fails to register by the close of registration at the LPC(O) Annual Meeting, he or she may be replaced by the first listed of the following persons who applies to replace the non-registrant no later than one hour after the time set for the close of delegate registration:
- (i) the alternate who would have been elected as a delegate, if neither the non-registrant nor any alternate who has not applied to replace the non-registrant had stood for election as a delegate; and
- (ii) the alternate who applied to replace the non-registrant and who received the most votes.
- Executive Committee (g) The members of the Executive Committee of LPC(O);

Ex-Officio	<p>(h) The following persons, provided they are current members of a Constituency Association in Ontario shall be ex officio delegates:</p> <ul style="list-style-type: none"> (i) Liberal Privy Councillors residing in Ontario; (ii) Liberal Members of the Senate from Ontario and former Liberal Members of the Senate from Ontario, provided that they were members of the Liberal Caucus immediately prior to the time they ceased to be senators. (iii) Liberal Members of the House of Commons from Ontario; (iv) Liberal candidates for Ontario electoral districts residing in Ontario from the last general election or by-election provided that if a new Liberal candidate has been nominated since the last general election or by-election, then such new Liberal candidate shall be the delegate; (v) Former Liberal members of the House of Commons residing in Ontario provided they were members of the Liberal Caucus immediately prior to the time they ceased to be members of the House of Commons; (vi) Liberal Members in the Ontario Legislature; (vii) Past leaders of the Liberal Party in Ontario, the OLP, and past leaders of the LPC who reside in Ontario; (viii) Past presidents of the Ontario Liberal Association, Liberal Party in Ontario, OLP, and LPC(O); (ix) Members of the LPC National Executive resident in Ontario.
Ex-Officio Eligibility	4. Only members of LPC(O) as set forth in Article III hereof shall be eligible to become ex officio delegates to the Annual Meeting.
Credentials	5. LPC(O) shall issue credentials to all delegates and alternates.
Quorum	6. One hundred (100) delegates present at any general session of the Annual Meeting shall constitute a quorum subject to subsection 7 of Article VIII.
Voting Eligibility	7. Only delegates present shall be entitled to vote for Officers and Directors of LPC(O).
Manner of Voting	8. Voting at the Annual Meeting shall be by open signification by each delegate present, except for the election of Officers and Directors and any item for which a resolution calling for a secret ballot has been carried by majority vote.
Nomination and Election of Officers and Directors	9. Persons elected as officers of LPC(O) as listed in Article V.1 shall hold office for a two (2) year term. Such terms shall be staggered, so that four of the seven officers are elected at one Annual Meeting, and three of the seven officers are elected at the next. In order to permit a transition to this system of election, the Officers to be elected at the 1998 Annual Meeting shall be the President, the Treasurer, the Vice-President, Policy and the Vice-President, Organization. The Vice-President, Communications shall be elected at the 1998 Annual Meeting to serve until the next

following Annual Meeting. The Officers to be elected at the next following Annual Meeting shall be the Executive Vice-President, the Secretary and the Vice-President, Communications. Subject to the foregoing, the Officers shall be elected at the Annual Meeting as follows and, subject to the provisions of Articles V (3)(b) and (c), the Regional Presidents and Directors shall be elected at the Annual Meeting as follows:

- (a) The Executive Committee shall appoint an Annual Meeting Nominations Committee which in turn shall advise the Annual Meeting whether at least one (1) person seeks each of the positions of Officer, Regional President and director;
- (b) No one shall be eligible for nomination as a candidate for Officer, Regional President or Director, who has not filed with the Annual Meeting Nominations Committee at least 30 days prior to the commencement of the Annual Meeting, a notice in writing of that person's intention to be a candidate for the specific position. In circumstances which the Nominations Committee considers appropriate, the Committee may waive this requirement in respect of any particular office, or may substitute a shorter notice period, as it sees fit. In the case of a person seeking nomination as an Officer or Regional President, the notice in writing shall be accompanied by the signatures of not less than 25 members of LPC(O) who support the nomination of that person.
 - (ii) Where an Officer who would be entering the second year of his or her term of office at the next forthcoming Annual Meeting files a notice of intention to seek a different office at that Annual Meeting, such notice shall not be accepted by the Nominations Committee, unless that officer has also tendered his or her resignation from his or her current position, effective no later than the end of the Annual Meeting.

Where a vacancy exists or has been filled pursuant to Article V.6 in respect of a position that would not otherwise be due for election at a particular Annual Meeting, the delegates to the Annual Meeting shall elect a person to serve in that position for the balance of the uncompleted term.

- (c) Candidates for the Officer positions shall be nominated and seconded by registered delegates present at a plenary session of the Annual General Meeting.
- (d) Candidates for the positions of Regional President and Director shall be nominated and seconded by registered delegates present at a separate meeting for each region, to be held in conjunction with the Annual General Meeting. Each Regional President and Director shall reside in the Region or Area in respect of which that person seeks election, or shall be a member of

a constituency association in that Area, as of the opening of registration for the Annual Meeting at which he or she is elected, or, if appointed to fill a vacancy, at the time of the appointment.

- (e) All registered delegates shall be eligible to vote for Officer positions. Only delegates resident in a region may vote for the President and Directors for that region.
- (f) In the event that there are two (2) nominees for any position, a secret ballot shall be conducted, and the candidate who receives the most votes shall be elected.
- (g) In the event that there are more than two (2) nominees for any position, balloting for that position shall be conducted by one ballot only, and shall be by secret preferential ballot in accordance with rules enacted for that purpose by the Annual General Meeting.

10. At each Annual Meeting of LPC(O) the Treasurer shall provide a written report to the delegates reporting on the immediately preceding Annual Meeting. In particular, this report shall give the following information:

The name of any corporation, partnership or individual who directly or indirectly paid in whole or in part for delegate fees an amount equivalent to the fees for 5 or more delegates, and the number of delegates such corporation, partnership or individual paid for in whole or in part.

11. Upon making payment, each delegate for an Annual Meeting shall be required to state on their registration form the name of any corporation, partnership or individual who directly or indirectly paid for their delegate fee, and the amount contributed to their fee by such person.

ARTICLE VIII - POLICY RALLIES

1. A Policy Rally may be a General Policy Rally or a Special Policy Rally. General Policy Rallies are described in Article VIII (3) to Article VIII (7). Special Policy Rallies are Policy Rallies other than General Policy Rallies.
2. A Policy Rally may take place at
 - (a) the Annual Meeting of LPC(O),
 - (b) a special meeting of LPC(O),
 - (c) a meeting of one or more Regions of LPC(O),
 - (d) a meeting of the Executive Board
 - (e) a meeting described in Article VIII (6)
 - (f) a meeting of a constituency association, or

- (g) any other meeting designated by the Executive Board as a Policy Rally.
3. A General Policy Rally shall be convened for the purpose of debating and passing resolutions for submission by LPC(O) to the LPC National Policy Convention.
 4. LPC(O) shall convene a General Policy Rally
 - (a) at least every two (2) years, and
 - (b) at such other times as may be appropriate in order to ensure LPC(O)'s representation at LPC National Policy Conventions
 5. Voting delegates at a General Policy rally shall be chosen on the same basis as for an Annual Meeting as set out in Article VII hereof and if the General Policy Rally is held in conjunction with an Annual Meeting the delegates to each meeting shall be the same.
 6. The Executive Board of LPC(O) shall decide whether the resolutions passed at the General Policy Rally shall be prioritised at the General Policy Rally or at a second meeting following the General Policy rally, such meeting to be held at a time and place set by the Executive Board.
 7. In the event that the Executive Board, in its discretion, requires such a second meeting, the voting delegates at the meeting shall consist of:
 - (a) the members of the Executive Board, and
 - (b) two additional delegates, or such larger number of additional delegates as may be specified by the Executive Board, from each constituency association.
 8. Policy Rallies may include, but are not restricted to the following:
 - (a) debating, approving or rejecting, and prioritising of policy positions,
 - (b) training for policy developments,
 - (c) conducting policy and informational forms on topical issues, and
 - (d) discussing the reaction of the Ontario Liberal Caucus, where there is a Liberal Government, to Policy resolutions passed at previous Policy Rallies.
 9. The Executive Board may enact rules, regulations and procedures, consistent with this Constitution, with respect to (i) Policy Rallies, and (ii) the passing of policy resolutions by constituency associations, regions, the Executive Board and delegates at policy rallies. The rules which may be passed by the Executive Board may include, but are not restricted to the following:
 - (a) who is to receive notice of a policy Rally, how much notice is to be given and the manner in which notice is to be given,
 - (b) defining which entities (the "Submitting Entities") may submit resolutions to

- a Policy Rally,
 - (c) setting number of resolutions which may be submitted by each of the Submitting Entities,
 - (d) the length of and format of resolutions to be submitted,
 - (e) the manner in which resolutions must be approved internally by the Submitting Entities before submitting resolutions to the Policy Rally,
 - (f) the circumstances under which the Policy Committee may decline to put forward resolutions submitted by one or more Submitting Entities for consideration at a Policy Rally provided that those circumstances are consistent with the furthering of Liberal political principles, are consistent with the manner in which a political party should develop policy in a free and democratic society and do not unreasonably restrict the development of policy by LPC(O),
 - (g) the manner in which resolutions approved at one or more Special Policy Rallies may be put forward at a General Policy Rally,
 - (h) the manner in which resolutions passed at Policy Rallies are to be prioritised,
 - (i) the submission of resolutions passed at Policy Rallies to National Policy Rallies of LPC,
 - (j) the rules of procedure and the rules of debate to be followed at Policy Rallies
 - (k) the rules for determining the selection of voting delegates to Special Policy Rallies, and
 - (l) setting the quorum required to approve or prioritise a resolution.
10. The Policy Committee may convene Special Policy Rallies to be held at such times and places as in the opinion of the Policy Committee would be best meet the mandate and the objectives of LPC(O).
 11. The Policy Committee shall submit all policy resolutions passed at a General Policy Rally and any subsequent prioritisation meeting to the LPC National Policy Convention in accordance with the rules set out by LPC.
 12. The Chairman of the Ontario Liberal Caucus and the member of the Cabinet responsible for Ontario, where there is a Liberal Government, shall attend each General Policy Rally. They shall report, in writing, the decisions made and the reasons for these decisions with respect to policy restrictions passed at the previous General Policy Rally.

ARTICLE IX - DISCIPLINE

1. The Executive Board may, upon the recommendation of the Executive Committee, and upon written notice to the person affected specifying all its grounds, subject to a right of a hearing at the Executive Board meeting with counsel, by a vote at which at least fifty (50) voting members thereof present at such meeting at which two-thirds

(2/3) of the votes are in favour, remove any Officer, Director or member of LPC(O) and by simple majority appoint a replacement to act in his or her stead (if applicable).

ARTICLE X - REGIONS

1. LPC(O) shall be organized in the following Regions:
 - (a) Metropolitan Toronto Region
 - (b) Eastern Region
 - (c) Northern Region
 - (d) Southwestern Region
 - (e) Central Region
 - (f) Golden Horseshoe
2. Each Region shall be subdivided into three Areas, and the assignment of Constituency Associations into respective Regions and Areas shall be as set out in Appendix I. Each Director shall be responsible for the Constituency Associations in the Area in respect of which he or she has been elected.
3. A Regional President shall coordinate LPC(O) activities and communications, in his or her Region. Regional Presidents shall be assisted by the LPC(O) Directors who reside in the Region.
4. The Regional President may call meetings from time to time of Party Officials of his or her Region.
5. Each region may pass policy resolutions in accordance with the rules established by the Executive Board.
6. As a result of a change to the number of Regions or Areas or to the composition of Regions or Areas, it may be necessary or desirable to elect one or more Regional Presidents and one or more directors at a time other than an LPC(O) Annual Meeting. The Executive Board shall be authorized to elect Regional Presidents and directors for this purpose. Any Regional President or director elected by the Executive Board under these circumstances shall remain in office only until the next LPC(O) Annual Meeting.

ARTICLE XI – DISTRICT ASSOCIATIONS

Article XI was repealed at the 2006 Annual General Meeting of LPC(O).

ARTICLE XII CONSTITUENCY ASSOCIATIONS

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| General | 1. There shall be a Constituency Association with a written constitution in and for each electoral district in Ontario, provided that in cases where the boundaries of a federal and a provincial electoral district coincide, there may be one association responsible for the organization of LPC(O) and OLP in that electoral district. |
| Objects | 2. The objects of each Constituency Association shall be: <ul style="list-style-type: none">(a) to promote and make more widely known and understood Liberal principles and policies;(b) to provide a means of forwarding to the Leader of LPC and the Members of Parliament, and LPC(O), the opinions of the members of the Constituency Association;(c) to elect, promote and assist nominated Liberal Candidates and Members of Parliament for that electoral district, both through membership activities, and through the provision of reasonable financial support in election campaigns, and(d) to pass policy resolutions in accordance with the rules established by the Executive Board. |
| Constitutional Requirements | 3. The following provisions shall be deemed to be included in and form part of each Constituency Association Constitution, notwithstanding any express or other statement therein to the contrary: |
| Copy of Constitution | (a) A copy of this Constitution as amended from time to time shall be sent to the Liberal Party of Canada (Ontario) (hereinafter "LPC(O)") within ten (10) days of its adoption or amendment; |
| Overlapping Provincial Presidents | (b) The Presidents of those Provincial Liberal Associations whose boundaries overlap those of this Constituency Association ("Association") shall be ex-officio members of this Association's Executive Committee; |
| Members Privileges | (c) Subject to paragraph XII 4(d) of the LPC(O) Constitution, all members in good standing in this Association shall be eligible to hold office in this Association or in LPC(O) or represent the Association to any delegated meeting of LPC(O) or Liberal Party of Canada (hereinafter "LPC") as a delegate; |

- Executive Lists (d) A list of the Executive and all members in good standing, together with their full residential addresses and telephone numbers and an indication as to whether or not they are resident in the electoral district, shall be kept by the Association and a copy of such list shall be sent to LPC(O) within four (4) weeks after the holding of each annual meeting of the Association;
- Admission & Appeal (e) Subject to the non-residency limitations of this Association elsewhere provided, any person who subscribes to the objects of LPC(O) and to those of this Association and who duly applies for membership and pays the applicable fee, shall be admitted as a member of this Association. If his or her application for membership is not accepted, he or she shall have the right of appeal as provided in the LPC(O) Constitution;
- Membership Forms (f) Applications for membership shall be as set out in Appendix II of the LPC(O) Constitution as amended from time to time;
- Vote once only (g) Association members may vote in only one (1) Constituency Association; provided where electoral district boundaries overlap as a result of redistribution, Members of Parliament and duly nominated candidates in the immediately preceding election or by-election (provided no subsequent candidate nomination has occurred in the electoral district), and Constituency Association Presidents, may vote in the Constituency Association in which they stood for election and at any Constituency Association with a boundary overlapping such electoral district;
- Annual Meeting (h) There shall be an annual meeting of the Association within fifteen (15) months of the previous annual meeting, failing which, the Executive Committee of LPC(O), shall have the authority to call such meeting at such time and place and on such circumstances as it reasonably deems fit;
- Notice (i) Notice of all Annual and General Meetings of the Association other than Nominating Conventions, or a meeting to select delegates to a leadership convention, Executive meetings or committees thereof, shall be mailed and postmarked at least fourteen (14) days in advance of such. Notice of meetings to select delegates to a leadership convention, shall be given in accordance with the Constitution of the Liberal Party of Canada and any rules made thereunder. All notices shall be given to all members of the Association, and such notices and a copy of the current Constitution of the Association shall be provided to LPC(O).
- Copy of Notice and Constitution to LPC(O) (j) Failure to give such notice and a copy of the current constitution to LPC(O) may render the meeting a nullity if so declared by the LPC(O) Executive Committee;
- Voting "Cutoff" (k) All persons entitled to vote at an Annual or General Meeting of the Association or at a meeting to elect Constituency delegates to an LPC

Convention, except a leadership convention, or an LPC(O) Annual Meeting or Policy rally, shall be members of the Association for not less than seven (7) days prior to such, excluding the date of the notice but including the day of the meeting ("Membership Cutoff Date"). For meetings to select delegates to a leadership convention, the membership cutoff date shall be as determined pursuant to the Constitution of the Liberal Party of Canada and any rules made thereunder. Notwithstanding the foregoing, an immediate past member of the Association may, subject to the provisions of the LPC(O) Constitution, renew his or her membership at meetings or conventions.

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| LPC and
LPC(O)
Conventions:
Delegates and
Alternates | <ul style="list-style-type: none"> (l) The Association's candidate for election to the House of Commons in any general election shall be chosen in accordance with the Constitution of the liberal Party of Canada and any Rules made thereunder. (m) At a meeting to elect delegates to an LPC(O) or LPC convention, one (1) ballot shall be cast for all positions. Those receiving the highest number of votes shall be delegates up to the required number, and those receiving the next highest number of votes shall be alternates up to the required number, provided the required men, women, and youth positions respectively receiving the highest number of votes shall be elected to the respective positions as delegates and alternates. A delegate to an LPC(O) or LPC meeting or convention or policy rally, must be a member in good standing of the Association at the time he or she is elected a delegate or alternate; |
| Candidate for
Nomination to
Resign | <ul style="list-style-type: none"> (n) Where a person who is a member of the Association Executive indicates he or she intends to seek the nomination as a candidate of the Association in a Federal election or by-election, he or she shall forthwith resign as a member of the Association Executive. |
| Financial
Statements | <ul style="list-style-type: none"> (o) The Constituency Association shall provide LPC(O) with its complete financial statements within three months of the end of each calendar year. Such statements shall be signed by the President and Treasurer of the Constituency Association, attesting to the fact that the statements have been approved at an Association Executive meeting, and setting out the date of such meeting. |
| Minimum
Requirements | <p>4. In addition to the mandatory provisions set out in paragraph 3 above, the following minimum requirements shall be deemed to be included and form part of each Constituency Association Constitution ("Constitution") notwithstanding any express or other statement therein to the Contrary:</p> |
| Youth on
Executive | <ul style="list-style-type: none"> (a) At least one (1) person twenty-five (25) years Executive of age or under shall be on the Executive Committee of the Constituency Association, plus the President of the Young Liberal Association, if there is one, in the electoral district; |

Overlapping APLCO President	(b) The president of an APLCO Association, if any, within the electoral district, shall be on the Executive Committee of the Constituency Association.
Overlapping OWLC President	(c) The president of the Women's Liberal Clubs or Association, if any, within the electoral district, shall be on the Executive Committee of the Constituency Association.
Voting Privileges; Residents; Non-Residents 10% Maximum	(d) All persons entitled to vote at Constituency Association meetings or Conventions shall be residents of the electoral district, provided that any person who has been a member for a period of at least six (6) months prior to the date of a meeting or Convention may vote at same even if he or she is a non-resident. Provided those non-residents qualified to vote at any such meeting or Convention may not exceed ten (10) per cent of the total membership of the Constituency Association at the time of such meeting or Convention;
Minimum of 90% of members must be residents	(e) At least ninety (90%) percent of the Constituency Association's membership, both voting and non-voting, must reside within the electoral district at the time of the last application or renewal of his or her membership;
Exception (Grandfather clause)	(i) All members in good standing or immediate past members (ie. those members whose memberships expired within the previous ninety (90) days) who reside outside the Constituency shall be permitted to remain as members of the Constituency Association with full voting rights, notwithstanding the percentage of non-resident members is over the permitted percentage level but no further non-resident members shall be admitted to the Constituency Association until the percentage of non-resident members has dropped to below the permitted percentage level.
14 years of age to vote	(f) All members of the Constituency Association who are otherwise entitled to vote and are at least fourteen (14) years of age, at the date of such meeting or Convention, may vote;
Membership fee limits	(g) The membership fee of the Constituency Association shall not exceed such amount as may from time to time to be established by the Executive Board of LPC(O).
Constituency Association Receivership	5. This provision shall be deemed to be included in and form part of each Constituency Association Constitution, notwithstanding any express or other statement therein to the contrary. The Executive Committee of LPC(O) may declare that a Constituency Association is in receivership through the following process:

- (a) The Management Committee of LPC(O) shall adopt a resolution requesting that the Executive Committee of LPC(O) consider placing the Constituency Association in receivership and setting out the grounds upon which such a determination shall be made. Such grounds shall be limited to the following:
 - (i) That the Constituency Association or its executive committee has not supported the objects of LPC(O) or of the constituency association as set forth in the constitution of LPC(O),
 - (ii) That the Constituency Association or its executive committee has acted in a way which contravenes the objects of LPC(O) or of the constituency association, or
 - (iii) That the Constituency Association or its executive committee has failed to support a duly nominated Liberal candidate for election to the House of Commons from the relevant Constituency.
- (b) The President, Executive Vice-President, Secretary and Treasurer of the affected Constituency Association shall be given not less than 30 days notice of a special Executive Committee meeting held to consider such action. Such notice shall contain all of the grounds to be relied upon, and the particulars thereof.
- (c) Quorum at the special meeting of the Executive Committee shall be not less than 15 voting members.
- (d) The president, or his or her designate, and such other members of the affected Constituency Association as are, in the view of the Executive Committee, appropriate participants, shall be afforded a reasonable opportunity to make submissions and to submit evidence to the meeting of the Executive Committee held to consider the action.
- (e) The resolution to declare the Constituency Association in receivership, shall, in order to be adopted, require two-thirds of the votes cast to be in favour.
- (f) A Constituency Association placed in receivership may appeal the decision of the Executive Committee to the Executive Board of LPC(O) through the following process:
 - (i) The Constituency Association may provide written notice of such appeal, to the President of LPC(O) no later than 10 days after the declaration of receivership.
 - (ii) Forthwith upon receipt of such notice of appeal, the President of LPC(O) shall direct the Secretary of LPC(O) to call a meeting of the Executive Board of LPC(O) for the purpose of considering the appeal, and such meeting shall be held within 21 days of the notice of appeal.
 - (iii) The written decision of the Executive Committee of LPC(O)

outlining the basis for the declaration of receivership shall be provided to members of the Executive Board of LPC(O) in advance of the hearing, along with such reasons for the appeal as the Constituency Association may wish to place before the Executive Board.

- (iv) The decision of the Executive Board shall be final.
- (g) Forthwith upon adoption of the resolution to declare the Constituency Association to be in receivership, the Executive Committee shall name a person (the "Receiver"), who shall act on behalf of LPC(O), and
 - (i) all assets of the Constituency Association shall vest in the Receiver, in trust for the Constituency Association.
 - (ii) the term of office of every member of the executive committee of the Constituency Association shall end;
 - (iii) all further revenue of the Constituency Association shall be paid to the Receiver;
 - (iv) all assets and revenue of the Constituency Association shall be dealt with and disposed of by the Receiver, for appropriate purposes of the Constituency Association, as the LPC(O) Executive Committee may from time to time direct by resolution; and
 - (v) the Executive Committee of LPC(O) shall be the Executive Committee of the Constituency Association.
- (h) The Executive Committee shall call a new Annual Meeting of a Constituency Association that is in receivership notwithstanding that an Annual Meeting may have been held during the current year, not more than 12 months after the date on which it declared the Constituency Association to be in receivership. At such Annual Meeting, the voting members of the Constituency Association shall elect a new executive committee for the Association.
 - (i) Forthwith upon the election of the new Constituency Association executive committee, the receiver shall transfer to the Constituency Association all assets then held by the Receiver in trust for the Constituency Association and the LPC(O) Executive Committee shall cease to be the Executive Committee of the Constituency Association.

ARTICLE XIII - ONTARIO WOMEN'S LIBERAL COMMISSION

1. There shall be a commission established to represent and promote the interests of women within LPC(O) and to encourage the active participation of women on all levels of LPC(O) activities. This Commission shall be known as the Ontario Women's Liberal Commission and within the structure of the Women's Liberal

Commission establish by LPC, and shall at all times conduct its affairs in accordance with the spirit of the standards set out in this Constitution of LPC(O).

ARTICLE XIV - ABORIGINAL PEOPLE'S LIBERAL COMMISSION OF ONTARIO

1. There shall be a commission established to represent and promote the interest of aboriginal peoples within LPC(O) and to encourage the active participation of aboriginal people on all levels of the LPC(O) activities. This Commission shall be known as the Aboriginal People's Liberal Commission of Ontario APLCO and shall at all times conduct its affairs in accordance with the spirit and standards set out in this Constitution of LPC(O).

ARTICLE XV - ONTARIO YOUNG LIBERALS

1. There shall be a body established to represent and promote the interests of youth within LPC(O) and to encourage the active participation of youth at all levels of LPC(O) activity. This body shall be known as the Ontario Young Liberals and shall operate within the structure of the Young Liberals of Canada as established by LPC, and shall at all times conduct its affairs in accordance with the spirit of the standards set out in this Constitution of LPC(O).

ARTICLE XVI- AMENDMENTS TO THE CONSTITUTION

1. (i) This Constitution may only be amended at any Annual Meeting, or General Meeting called for that purpose. Notice of proposed amendments, including those proposed by the Constitution and Legal Affairs Committee, must be given in writing to the Executive Director of LPC(O) no less than thirty (30) days prior to the Annual or General Meeting and amendments proposed other than by the Constitution and Legal Affairs Committee must have the written support of five (5) delegates to the Meeting endorsed thereon.

(ii) In addition to the foregoing, the Constitution and Legal Affairs Committee may propose such further amendments as may be required so as to assure consistency in this Constitution, in the light of proposed amendments received in accordance with Article XV.1.(i), or with the consent of the sponsors, may modify an amendment so received in a manner consistent with the sponsors' intention.
2. The Constitution and Legal Affairs Committee shall thirty (30) days prior to each Annual Meeting, submit a report reviewing this Constitution for required, desired or intended changes to this Constitution, as the case may be, to the Executive Director of LPC(O). A copy of this report shall be circulated to all delegates to the Annual Meeting at the time of registration, and where possible, in advance to all delegates

who have pre-registered their attendance at such Annual Meeting.

3. A copy of the text of all proposed amendments to the Constitution shall be circulated to all delegates to the Annual Meeting or General Meeting for the purposes of amending this Constitution, as the case may be, at the time of registration.
4. Not less than two-thirds (2/3) of the votes cast (excluding abstentions) on any constitutional amendment must be in favour in order for the amendment to pass.
5. After each Annual Meeting or General Meeting at which this Constitution is amended, the Constitution and Legal Affairs Committee shall oversee the publication of this Constitution as amended, and may, in so doing:
 - (a) renumber the provisions hereof to accommodate the changes that have been made;
 - (b) correct errors which are purely typographical;
 - (c) correct errors of spelling, and
 - (d) replace gender biased language with gender neutral language,

only insofar as such changes will not change the substantive meaning of any provision.

ARTICLE XVII CONSTITUTIONAL CONFLICTS

1. Any conflict between the LPC(O) Constitution or any rules, regulations or procedures passed by the Executive Board (the “Rules”) pursuant to the LPC(O) Constitution and the Constitution of one or more of the constituent bodies of LPC(O) shall be resolved as follows:
 - (a) The LPC(O) Constitution shall prevail over the Rules and over the Constitutions of the Constituency Associations, OYL, OWLC, APLCO and all clubs recognized by OYL, OWLC, or APLCO.
 - (b) The Rules shall prevail over the Constitutions of the Constituency Associations and of all clubs recognized by OYL, OWLC and APLCO.
 - (c) The Constitutions of OYL, OWLC and APLCO shall prevail over the Rules except for those situations where the Rules expressly provide that they prevail over the Constitutions of OYL, OWLC and APLCO.

ARTICLE XVIII OFFICIAL LANGUAGES

1. The official languages of LPC(O) are English and French.

2. The Constitution of LPC(O), the Rules of Membership and Procedure and the notification for the Annual Meeting or a special meeting of LPC(O) shall be available in both official languages.

APPENDIX I - LPC(O) REGIONS AND AREAS

NORTHERN ONTARIO (10 ridings):

Area 1

Kenora
Thunder Bay – Rainy River
Thunder Bay – Superior North

Area 2

Algoma – Manatoulin – Kapuskasing
Sault Ste. Marie
Timmins – James Bay

Area 3

Nickel Belt
Nipissing – Timiskaming
Parry Sound Muskoka
Sudbury

EASTERN ONTARIO (15 ridings):

Area 1

Carleton – Mississippi Mills
Glengarry – Prescott – Russell
Leeds – Grenville
Renfrew – Nipissing – Pembroke
Stormont – Dundas – South Glengarry

Area 2

Nepean – Carleton
Ottawa Centre
Ottawa Orleans
Ottawa South
Ottawa – Vanier
Ottawa West – Nepean

Area 3

Kingston & the Islands
Lanark – Frontenac – Lennox & Addington
Northumberland – Quinte West
Prince Edward – Hastings

METRO TORONTO (22 ridings):

Area 1

Etobicoke Centre
Etobicoke – Lakeshore
Etobicoke North
Parkdale – High Park
York Centre
York South – Weston
York West

Area 2

Beaches – East York
Davenport
Eglinton – Lawrence
St. Paul's
Toronto Centre
Toronto Danforth
Trinity – Spadina
Willowdale

Area 3

Don Valley East
Don Valley West
Scarborough – Agincourt
Scarborough Centre
Scarborough Guildwood
Scarborough Rouge-River
Scarborough Southwest

GOLDEN HORSESHOE (19 ridings):

Area 1

Bramalea – Gore – Malton
Brampton – Springdale
Brampton West
Mississauga – Brampton South
Mississauga East – Cooksville
Mississauga – Erindale
Mississauga South
Mississauga – Streetsville

Area 2

Ancaster – Dundas – Flamborough – Westdale
Burlington
Halton
Hamilton Centre
Hamilton East – Stoney Creek
Hamilton Mountain
Oakville

Area 3

Niagara Falls
Niagara – West Glanbrook
St. Catharines
Welland

CENTRAL (18 ridings)

Area 1

Barrie
Simcoe – Grey
Simcoe North
York – Simcoe
Peterborough
Haliburton – Kawartha Lakes – Brock

Area 2

Markham – Unionville
Oak Ridges – Markham
Richmond Hill
Thornhill
Vaughan
Newmarket – Aurora
Dufferin – Caledon

Area 3

Ajax – Pickering
Durham
Oshawa
Pickering – Scarborough East
Whitby – Oshawa

SOUTHWESTERN ONTARIO (22 ridings):

Area 1

Chatham – Kent – Essex
Essex
Middlesex – Kent – Lambton
Sarnia – Lambton
Windsor – Tecumseh
Windsor West

Area 2

Brant
Elgin – Middlesex – London
Haldimand – Norfolk
London – North Centre
London – Fanshawe
London West
Oxford

Area 3

Cambridge
Grey – Bruce – Owen Sound
Guelph
Huron – Bruce
Kitchener Centre
Kitchener – Waterloo
Kitchener – Conestoga
Perth – Wellington
Wellington – Halton Hills

APPENDIX II – MODEL RIDING ASSOCIATION CONSTITUTION

Provisions in bold are mandatory.

(MODEL) FEDERAL LIBERAL ASSOCIATION Liberal Party of Canada (Ontario)

Constitution of the:

(MODEL) Federal Liberal Association.

Article 1.0 - Definitions

1.1 In this Constitution:

- 1.1.1 "LPC" means Liberal Party of Canada.
- 1.1.2 "LPC(O)" means Liberal Party of Canada (Ontario).
- 1.1.3 "OYL" means Ontario Young Liberals
- 1.1.4 "Constituency Association" means a federal Liberal Association in an electoral district in Ontario.
- 1.1.5 "OLP" means Ontario Liberal Party
- 1.1.6 "Electoral District" means the federal electoral district of (insert name)
- 1.1.7 "AEC" means this Association's Executive Committee.

Article 2.0 - Objects

2.1 The objects of this Constituency Association shall be:

- 2.1.1 to promote and make widely known and understood Liberal principles and policies;
- 2.1.2 to provide a means of forwarding to the Leader of the LPC and the Members of Parliament, and LPC(O), the opinions of the members of the Constituency Association.
- 2.1.3 to elect, promote and assist nominated Liberal Candidates and Members of Parliament for that electoral district, both through membership activities, and through the provision of reasonable financial support in election campaigns.
- 2.1.4 to respect the principle of equal division between men and women in the structure and operations of the Liberal Party to the greatest extent possible.

Article 3.0 - Membership

- 3.1 **Subject to Article IV of the LPC(O) Constitution every person may become a member in good standing of this Association.**
- 3.2 **Subject to paragraph XII 4 (d) of the LPC(O) Constitution, all members in good standing in this Association shall be eligible to vote or to be elected to office at any annual or general meeting of this Association or hold office in LPC(O) or to represent the Association to any delegated meeting of LPC(O) or LPC as a delegate.**

- 3.3 Association members may not vote in any other Constituency Association provided where electoral boundaries overlap as a result of redistribution, Members of Parliament and duly nominated candidates in the immediately preceding election or by-election (provided no subsequent candidate nomination has occurred in the electoral district), and Constituency Association Presidents, may vote in the Constituency Association in which they stood for election and at any Constituency Association with a boundary overlapping such electoral district.
- 3.4 **All persons entitled to vote at Constituency Association meetings and delegated conventions shall be residents of the Electoral District, provided that any person who has been a member for a period of at least six (6) months prior to the date of a meeting or convention may vote at same even if he or she is a non-resident; provided those non-residents qualified to vote at any such meeting or convention may not exceed 10% percent of the total membership of the Constituency Association at the time of such meeting or Convention.**
- 3.5 **At least 90% percent of the Constituency Association's membership, both voting and non-voting, must reside within the Electoral District at the time of the last application or renewal of his or her membership.**
- 3.6 **Applications for membership shall be as set out in Appendix II of the LPC(O) Constitution as amended from time to time.**
- 3.7 **The membership fee of the Constituency Association shall be set from time to time by the AEC, but shall not be less than or greater than minimum's and maximum's established from time to time by the Executive Board of LPC(O).**

Article 4.0 - The Executive Committee of the Constituency Association

- 4.1 The Association shall have an Executive Committee composed of:
- 4.1.1 a President,
 - 4.1.2 Executive Vice-President,
 - 4.1.3 a General Secretary,
 - 4.1.4 a Membership Secretary,
 - 4.1.5 a Treasurer,
 - 4.1.6 (insert number) Directors,
 - 4.1.7 the Liberal Member of Parliament for the Electoral District or the defeated candidate in the last election or by-election.
 - 4.1.8 the Past President of the Riding Association, and
 - 4.1.9 **the President of the OYL Club for the Electoral District, if there is one.**
 - 4.1.10 **the President of an APLCO Association, if any, within the Electoral District.**
 - 4.1.11 **the President of the Women's Liberal Clubs or Association, if any, within the Electoral District.**
- 4.2 **At least one (1) person twenty-five (25) years of age or under shall be on the Executive Committee of the Association, plus the President of the Young Liberal Association, if there is one, in the Electoral District.** The office of Director shall be the last elected at an Annual Meeting, in order to ensure that this section is complied with.

- 4.3 **The Presidents of those Provincial Liberal Associations whose boundaries overlap those of this Constituency Association shall be ex-officio members of this Association's Executive Committee.**
- 4.4 **Quorum of the AEC shall be 35 % percent of the elected members of the AEC.**
- 4.5 **A list of the Executive and of all members in good standing, together with their full residential addresses and telephone numbers and an indication as to whether or not they are resident in the Electoral District, shall be kept by the Association and a copy of such a list shall be sent to LPC(O) within four (4) weeks after the holding of each annual meeting of the Association.**
- 4.6 **The AEC shall have the following powers:**
- 4.6.1 **To manage the affairs of the Association between annual meetings, provided that the AEC shall act in accordance with any direction of the Association passed at a general meeting thereof;**
 - 4.6.2 **Subject to the provisions of Section 3.7 herein, to set the membership fees of the Association.**
 - 4.6.3 **To delegate duties and responsibilities to those Committees established in accordance with the provisions herein;**
 - 4.6.4 **To declare vacant the position of a member of the AEC who has been absent without good reason from three consecutive meetings of the AEC;**
 - 4.6.5 **To fill a vacancy in the AEC for the remainder of the current mandate;**
 - 4.6.6 **To hire an auditor to audit the accounts of the Association before each annual meeting, and to present the auditor's report at the annual meeting.**
- 4.7 **The officers of the Association shall have the following rights, duties and responsibilities:**
- 4.7.1 **The President shall preside at all meetings of the Association and of the AEC and shall be an automatic member of all Committees of the Association. The President will normally be the public spokesperson for the Association. The President shall ensure that the Association shall comply with all non-financial provisions of the Canada Elections Act;**
 - 4.7.2 **The Vice-President will exercise the powers of the President in the absence of the President;**
 - 4.7.3 **The Treasurer shall be responsible for funds raised by or owing to the Association. The Treasurer shall attend to the Association's banking and pay all accounts of the Association by cheque after approval of the AEC. The Treasurer shall keep account books for the Association and will sign cheques with one (1) of three (3) designated members of the AEC. The Treasurer shall ensure that the Association shall comply with all financial provisions of the Canada Elections Act.**
 - (i) **The Treasurer shall also be responsible for preparing a complete financial statement for the constituency association and submitting it to LPC(O) within**

three months of the end of each calendar year. Such statement shall be signed by the President and Treasurer of the Constituency Association, attesting to the fact that the statement has been approved at a meeting of the AEC, and setting out the date of such meeting.

4.7.4 The General Secretary of the Association, on the advice of the President, shall call and set the agenda for all meetings of the Association and of the AEC. The General Secretary shall keep written minutes of each meeting and shall distribute such minutes of each meeting at the subsequent meeting for ratification. The General Secretary shall keep a record of all Association correspondence.

4.7.5 The Membership Secretary shall ensure the Association complies with the provisions of Section 4.5 herein. The Membership Secretary shall distribute applications for membership solely within the Electoral District, collect membership fees and accept new members in accordance with the provisions herein.

4.8 The AEC shall meet upon receiving five (5) days notice from the General Secretary acting under the direction of the President or acting at the written request of four (4) other members of the AEC.

Article 5.0 - Committees

5.1 The Association or AEC may form the committees from time. Such committees must be established by way of resolution of the AEC or through a motion at an Annual General Meeting:

Article 6.0 - Annual and General Meetings

6.1 The procedure to be followed at an Annual Meeting of the Association shall be determined by the Executive Board of LPC(O) pursuant to Article V, Section 8 (e).

6.2 There shall be an Annual Meeting of the Association within fifteen (15 months of the previous annual meeting, failing which, the Executive Committee of LPC(O) or the District Executive Board, if there is one, whichever shall do so first, shall have the authority to call such meeting at such time and place and on such circumstances as it reasonably deems fit.

6.3 General Meetings may be called by the President of the Association or by the AEC. The AEC shall call a general meeting of the Association if so petitioned in writing by forty (40) members in good standing of the Association. The petition must stipulate the reason for the request for the General Meeting. If the AEC fails to call a General Meeting within ten (10) days of receiving a petition, it shall be the responsibility of the President of LPC(O) to call the meeting.

6.4 Notices for Meetings.

6.4.1 Notice of all Annual and General Meetings of the Association other than Nominating Conventions, or a meeting to select delegates to a leadership convention, Executive meetings or committees thereof, shall be mailed and postmarked at least fourteen (14) days in advance of such.

6.4.2 Notice requirements of Nominating Conventions shall be determined by the National

Campaign Committee pursuant to their powers under article 14.(4) of the LPC Constitution to set rules for Nominations. If an election writ has been issued and an electoral emergency is declared by the President of LPC(O) on the advice of the Executive Committee of LPC(O) (Electoral Emergency), the notice for the Convention shall be reduced to seven (7) days (this is subject to change).

6.4.3 Notice of meetings to select delegates to a leadership convention shall be given in accordance with the Constitution of the Liberal Party of Canada and any rules made thereunder.

6.4.4 All notices shall be given to all members of the Association, and such notices and a copy of the current Constitution of the Association shall be provided to LPC(O) prior to mailing. At least six (6) months notice shall be given for any Nominating Convention called within two (2) years of a federal election at which a majority Federal government was elected.

6.4.5 Failure to give such notice and a copy of the current Constitution to LPC(O) may render the meeting a nullity if so declared by the LPC(O) Executive Committee.

6.5 Membership Voting "Cut-offs".

6.5.1 All persons entitled to vote at an Annual or General Meeting of the Association or at a meeting to elect constituency delegates to an LPC Convention, except a leadership convention, or an LPC(O) Annual Meeting or Policy Rally, shall be members of the Association for not less that seven (7) days prior to such, excluding the date of the notice but including the day of the meeting ("Membership Cut-off Date").

6.5.2 The Membership "Cut-off" date for Nomination Conventions shall be determined by the National Campaign Committee pursuant to Article 14.(4) of the LPC Constitution.

6.5.3 The Membership "Cut-off" date for meetings to select delegates to a leadership convention shall be as determined pursuant to the Constitution of the Liberal Party of Canada and any rules made thereunder.

6.5.4 In the event of an Electoral Emergency, the Membership Cut-off date shall be seventy-two hours prior to the hour of the commencement of the nominating convention as set out in the notice calling the same. (This is subject to change by the National Campaign Committee Rules for Nominations).

6.5.5 Notwithstanding the foregoing, a member of the Association whose membership expired within the last 90 days may, subject to the provisions of the LPC(O) Constitution, renew his or her membership at meetings or conventions (this would only apply between January 1 and March 31 of each year).

6.6 The President of LPC(O) shall designate, in writing, a person to chair that part of any meeting of members or Convention relating to the election of officers, delegates. The Executive Board of LPC(O) may by resolution delegate such authority to the appropriate Regional President or the President of the District Association. The President of LPC(O) or their designate may name a person or persons to accept applications for memberships in the Association and to so chair the meeting or

Convention, both at the expense of the Association. Regulations relating to the chairs of Nomination Conventions shall be set by the National Campaign Committee.

6.7 Delegate Selection Voting Requirements.

6.7.1 At a meeting to elect delegates to an LPC(O) or LPC convention one (1) ballot shall be cast for all positions. Those receiving the highest number of votes shall be delegates up to the required number, and those receiving the next highest number of votes shall be alternates up to the required number, provided the required men, women, and youth positions respectively receiving the highest number of votes shall be elected to the respective positions of delegates and alternates.

6.7.2 In the event any delegate fails to register at the meeting or convention of LPC(O) or LPC to which they have been elected, alternates present thereat shall fill such vacancy in order of votes received, provided that men, women and youth positions shall be filled only by men, women and youth respectively.

6.7.3 A delegate to a district meeting or an LPC(O) or LPC meeting or convention or policy rally, must be a member in good standing of the Association at the time of the election.

6.8 The President, Treasurer and Chairs of any Committees shall present reports to the Annual Meeting;

6.9 The election of members of the AEC shall be by secret ballot if there is more than the minimum required number of candidates nominated to fill each office.

6.10 Quorum for an annual or general meeting of the Association shall be 30 members.

Article 7.0 - Nominating Conventions

7.1 The procedure to be followed at a Nominating Convention for the nomination of a Candidate shall be as determined by the National Campaign Committee pursuant to Article 14(4) of the Liberal Party of Canada Constitution.

7.2 Where a person who is a member of the AEC indicates an intention to seek the nomination as a candidate of the Association in a Federal election or by-election, that person shall forthwith resign as a member of the AEC.

Article 8.0 - Constitutional Amendment and Application

8.1 This Constitution may only be amended at an annual meeting or a general meeting called for that purpose. Notice of proposed amendments other than those proposed by the Constitution Committee, must be made by at least two (2) members in good standing of the Association. Proposed amendments must be forwarded, in writing, to the President of the Association and to the Chair of the Constitution Committee, if any, at least forty-eight (48) hours prior to the applicable Association meeting.

8.2 Approval of a constitutional amendment requires the support of at least two-thirds (2/3) of the members present and voting (excluding abstentions).

- 8.3 Notwithstanding any express or implied statement in this constitution to the contrary, this constitution shall conform with the provisions of the LPC(O) constitution. Any conflict between this constitution and the LPC(O) Constitution, shall be determined by accepting the relevant article of the LPC(O) Constitution.**
- 8.4 Where this constitution is silent on a particular point or issue, the Association shall refer to the relevant provisions of the LPC(O) constitution. If the LPC(O) constitution is silent on that point or issue, the Association will act in accordance with the most democratic procedure possible.**
- 8.5 A copy of this Constitution as amended from time to time shall be sent to the Liberal Party of Canada (Ontario) within ten (10) days of its adoption or amendment.**

Article 9.0 - Notice

- 9.1 Any written notice required or permitted to be given to any person shall be validly given if delivered personally or if mailed by pre-paid ordinary mail to such person at his or her last known address, and such notice shall be deemed given and received on the date of such delivery or mailing, as the case may be.

PASSED AT A MEETING OF THE ASSOCIATION,

qui s'est tenue le _____ jour de _____, 20__.